



TAKING THE PAST INTO THE FUTURE

NEA MEETING MINUTES | submitted by the NEA Secretary | secretary@newenglandarchivists.org

New England Archivists Annual Business Meeting
March 25, 2017
12 p.m. – 1:30 p.m.
Resort and Conference Center at Hyannis
Hyannis, MA

Agenda

- 12:00-12:15 Call to Order (Jennifer Gunter King, President)
- 12:15-12:20 Approval of 2016 Annual Business Meeting Minutes (Caitlin Birch, Secretary)
- 12:20-12:30 Treasurer's Report (Juliana Kuipers, Treasurer)
- 12:30 - 12:45 Volunteer Appreciation (Jennifer Gunter King, President)
- 12:45 - 1:00 Incoming President (Ellen Doon, Vice President)
- 1:00 - 1:20 Awards and Scholarship Ceremony (Jennifer Gunter King, President)
- 1:20 - 1:30 Scholarship and Awards Fund (Jennifer Gunter King, President)
- 1:30 Adjournment (Jennifer Gunter King, President)

President Jennifer Gunter King and the NEA Executive Board will recognize the recipients of the 2017 NEA awards.

Awards to be presented include:

- ◆ A/V Professional Development Award
- ◆ Distinguished Service Award
- ◆ Richard L. Haas Records Management Award
- ◆ Inclusion and Diversity Session and Travel Award
- ◆ NEA Member Meeting and Travel Scholarship
- ◆ Susan J. von Salis Student Meeting and Travel Scholarship



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Call to Order

Jennifer Gunter King called the meeting to order at 12:13 p.m. and requested that attendees review the documents available at their tables: a financial summary from the Treasurer, a copy of the 2016 Annual Business Meeting minutes, a list of volunteers who have completed their service this year, and the State of NEA infographic. Jennifer summarized the infographic, which included membership statistics, number of webinar and workshop attendees, number of attendees at the Fall Symposium and Spring Meeting, number of members serving as volunteers, and percentage of members who voted in the NEA Election. Jennifer highlighted some achievements of the last year. The NEA Mentoring Program launched its first post-pilot year. A Day of Service at the Maine Historical Society in Portland, Maine, was a success. The NEA Code of Conduct was adopted. The NEA website was redesigned. Jennifer said that it's good to see NEA in strong shape as an organization because the state of affairs in the country is challenging. Jennifer reminded attendees that archives foster accountability; democracy depends on them. She encouraged attendees to continue fighting not just for threatened funding, but for the principles of the profession: "Archivists are activists. The act of archiving is a political act." Jennifer urged a new level of activism and closed her remarks by quoting a tweet from Lisa Peet. Lisa was tweeting the proceedings of the Association of College & Research Libraries meeting, occurring on the same days as the NEA Spring Meeting, and wrote, "Advocacy is akin to a muscle. You can flex it once, send a tweet or email, but this is a marathon and we're a mile in." Jennifer urged every archivist in the room to flex their advocacy muscles.

Approval of 2016 Annual Business Meeting Minutes

Caitlin Birch moved to approve the 2016 Annual Business Meeting minutes as submitted. Juliana Kuipers seconded. The motion passed with one abstention.

Treasurer's Report

Juliana Kuipers presented the Treasurer's report. She reminded attendees that NEA is a 501(c)(3) organization and financial information is public. Members can always contact the Treasurer with questions about finances.

Juliana reported a budget surplus of about \$10,000. Income for the year was just over \$75,000, with membership dues representing the largest source of income. Workshop and meeting registrations also provide income, although vendor sponsorship helps keep registration costs low. Juliana encouraged attendees to support the vendors by visiting them during meetings. Member donations



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provide another source of income, and support the scholarships and awards offered by NEA. The Board is committed to keeping scholarship and award accounts strong and viable. NEA's expenses for the year were just under \$65,000. NEA incurs expenses through day-to-day operations of the organization, including the website and online registration system. Meetings, workshops, and the *NEA Newsletter* all represent additional expense lines.

Juliana thanked the membership and said that it's been an honor and pleasure to serve for the past four years alongside NEA's passionate volunteers.

Volunteer Appreciation

Jennifer Gunter King thanked the following volunteers on behalf of the Board:

Executive Board

Immediate Past President –
Colin B. Lukens
Representative-at-Large -
Silvia Mejia
Treasurer - Juliana Kuipers
Registrar - Emily Atkins
Clerk of the Corporation -
Jean Nielsen Berry

Communications Committee

Jessica Tanny (Chair)
Caroline White

Education Committee

Stephanie Call (Chair)
Kate Wells

MA History Conference

Archives Track Committee 2016

Beth Carroll-Horrocks
Xaviera Flores
Christina Tanquay
Nicole Topich

Membership Committee

Daniel McCormack
Nicole Topich

Newsletter Editors

Co-Chair: Carolyn Hayes
Co-Chair: Jessica Holden

Nominating Committee

Adrienne Pruitt
Lisa Long Feldmann
Megan Schwenke
Peter Nelson
Sarah Demb

Program Committee - Fall 2017

Co-chair: Annalisa Moretti
Co-chair: Blake Spitz
Elizabeth Cousins
Myles Crowley
Xaviera Flores
Kris Kobialka
Christina Tanquay
Erica Boudreau

Program Committee - Spring 2017

Co-chair: Krista Ferrante
Co-chair: Erica Boudreau
Jessica Colati
Judith Farrar
Rosalie Gartner
Dana Hamlin
John Healey
Ben Johnson
Kate Markopolous
Ashley Nary
Moira O'Connell-
Morganstein
Amanda Sherman
Dave Sherman
Bryan Sutherland



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Jennifer also welcomed the incoming members of the Board: Karen Adler Abramson, Vice President; Emily Atkins, Treasurer; John Campopiano, Representative-at-Large; and Juliana Kuipers, Clerk of the Corporation. Jennifer encouraged attendees to consider volunteering. It's a rewarding experience, exposes the volunteer to work outside their job responsibilities, expands career opportunities, and offers a chance to give back and advocate for the profession. Jennifer shared the positions for which the Board is currently recruiting volunteers: Education Committee chair, Inclusion and Diversity Coordinator, and registrar.

Incoming President

Jennifer Gunter King introduced Ellen Doon as incoming President. Ellen said it's an honor to serve and acknowledged her immediate predecessors, Colin Lukens and Jennifer, who have done so much to help NEA fulfill its goals and expand its reach for the future.

Ellen shared some thoughts about the sustainability of the organization. She joined NEA more than 20 years ago, and although the organization had a similar mission at that time, it's experienced so much growth since then through accomplishments like strategic planning, a formal commitment to inclusion and diversity, roundtables, and a new website. To sustain this kind of growth, NEA members must also sustain their commitment to the organization. There's ample space for everyone to contribute. There are frequent volunteer opportunities, and members are always welcome to attend and participate in Board meetings.

Ellen spoke on the topic of scholarships and awards. She highlighted the Board's vote to undertake a matching campaign, through which all donations to scholarship and award funds will be matched, up to \$1,000 for each fund. Ellen encouraged attendees to contribute whatever they're able.

Ellen also spoke on the topic of advocacy. NEA is a healthy organization but today's environment is not, and NEA recently released a statement of concern in response to actions of the Trump administration. Now is the time for advocacy — not just as an organization, but as individuals as well. As an individual, Ellen sent NEA's statement of concern to her Members of Congress. As part of the submission process, she had to choose only one category in which her concern fit, but she emphasized the fact that many categories — civil rights, social issues, education, science and technology — are affected by archives and affect archives. Archives are important, and so is raising their visibility: "...archives are the civic and cultural bedrock on which we stand—but they are, like bedrock, mostly invisible in the landscape." NEA is working with the Regional Archival Associations Consortium (RAAC) on advocacy and is also creating a new Board position, the Community Engagement Coordinator. To create real change, though, Ellen emphasized the importance of individual advocacy from every attendee. As archivists, attendees understand the importance of archives and archivists, but they are encouraged to take responsibility for making sure that it's not



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just archivists who understand this importance. Individual advocacy increases the chances that institutional, regional, and national advocacy will be effective.

Ellen closed by reiterating that NEA is a strong organization, that members support each other and stand prepared to band together with allied organizations to fight for archival principles. She said she looks forward to an exciting year, and thanked attendees for their attention.

Awards and Scholarship Ceremony

A/V Professional Development Award

Jessica Sedgwick, Representative-at-Large, presented the award on behalf of Silvia Mejía, Representative-at-Large, to Fred Pond. The award will be used to support an article and presentation on the restoration of the film, *A Vermont Romance*.

Richard L. Haas Records Management Award

Liz Francis, Representative-at-Large, presented the award to Julia Logan and Curtis Hill. The award will be used to attend the Ivy Plus Archives/Records Management Affinity Group's annual meeting.

Inclusion and Diversity Session and Travel Award

Anna Clutterbuck-Cook, Inclusion and Diversity Coordinator, presented the award to Keith Ludden, Rev. Joseph Bruce, S.J., and Lisa Villa for their session, "Making the Quiet Voices Loud: Oral Histories, the ADA@25, and the Deaf Catholic Archive."

NEA Member Meeting and Travel Scholarship

Abigail Cramer, Representative-at-Large, presented scholarships to Michelle Chiles, Rosemary K. J. Davis, and Amy Hietala.

Susan J. von Salis Student Meeting and Travel Scholarship

Abigail Cramer, Representative-at-Large, presented scholarships to Mary Albee and Kyle Boyd.

Distinguished Service Award

Before presenting the Distinguished Service Award, Colin Lukens, Immediate Past President, noted that there were no nominees for the Archival Advocacy Award this year. He encouraged attendees to think about making a nomination next year. Colin then presented Distinguished Service Awards to Jeannette Bastian and Dan McCormack, highlighting the significant professional contributions and service records of both recipients. Jeannette and Dan each expressed gratitude and offered brief remarks as they accepted their awards.

Scholarship and Awards Fund

NEA's mission is to connect and support the diverse individuals and organizations in New England responsible for the care of cultural heritage and the documentary record, through advocacy, education, communication, and the forging of a strong, inclusive professional network.

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Jennifer Gunter King reminded attendees of the Board's matching campaign and encouraged donations to sustain the scholarship and award funds.

Adjournment

There being no other business, Jessica Sedgwick moved to adjourn the meeting. Peter Carini seconded. The motion passed with unanimous approval and the meeting was adjourned at 1 p.m.

Respectfully submitted,
Caitlin Birch