**NEA Fall 08 Program Speakers Information**

**Opening Plenary – Working with first responders and emergency managers**

Sara Wolf  
National Park Service

**Blurb:** Following a disaster, there is an immediate urge to rescue your collections and begin the process of putting your organization back together. However, your first instincts may not be the best. Knowing how to work with first responders and emergency managers can help reduce anxiety and ensure your safety. Understanding how your organization fits within your community's response framework will strongly influence the success of your own recovery efforts.

**Bio:** Sara Wolf is Director of the Northeast Museum Services Center of the National Park Service. The Center provides technical support to museum collections in parks from Maine to southern Virginia. Ms. Wolf joined the Park Service in 2000 after a 24-year career as a museum conservator working at The Textile Museum, the National Museum of Natural History (Smithsonian), the Texas Memorial Museum, and the national museum of Fiji. She is a Fellow of the American Institute for Conservation of Historic and Artistic Works and has twice received Fulbright research fellowships.

Ms. Wolf was a first responder to hurricane Isabel in 2003 and has formed a Cultural Resources Emergency Response Team for response to disasters in the National Park Service. She was the first cultural resources specialist to be included as part of the Type I, National Incident Management Team for response to hurricane Katrina. Sara is currently a member of the National Park Service Eastern All-Hazards Emergency Response Team as an Operations Section Chief, and serves as a Cultural Resources Consultant to FEMA under the ESF-11 cooperative agreement between the Department of the Interior and FEMA.

**Theme I – Traditional Preservation - Preventive Conservation for Cultural Property in Historic Buildings: Practical Environmental Control and Lighting at the Shelburne Museum**

Rick Kerschner  
Director of Preservation and Conservation  
Shelburne Museum

**Blurb:** With carbon emissions increasing and energy costs soaring, museums and archives must embrace energy efficient methods to preserve their collections. For the past two decades, Shelburne Museum has been leading the efforts to broaden safe humidity and temperature standards for collections in historic buildings and develop practical and efficient environmental control methods. Mr. Kerschner will discuss the pros and cons of alternatives to traditional museum HVAC systems such as conservation heating, conservation ventilation, and conservation air conditioning. He will also present a building classification system that helps building stewards determine which practical systems to install in their historic building. The development of a safe, energy efficient,
in-case LED lighting system for Shelburne Museum’s collections of dolls, toys, automatons, and miniature interiors will also be presented.

**Bio:** Richard Kerschner is the Director of Preservation and Conservation at the Shelburne Museum in Vermont where he has worked for over 25 years. He holds an M.A. and Certificate of Advanced Study in conservation from the Cooperstown Graduate Program and is a Fellow of the American Institute for Conservation and International Institute for Conservation of Historic and Artistic Works. Rick guided the establishment of the Vermont Museum and Gallery Alliance’s Collection Care Program. He conducts research, lectures and consults on practical environmental control for collections housed in historic buildings, and teaches preventive conservation workshops for the American Association for State and Local History.

**Funding and Grant writing**
Shelley Quezada
Massachusetts Board of Library Commissioners

**Blurb:** Come engage in a structured discussion on what might be potential sources for funding, a discussion of the differences between federal/state and private funding and talk about general tips for writing proposals. Participants are encouraged to share information about what has worked for them and mistakes to avoid.

**Bio:** Shelley Quezada is Consultant, Library Services to the Unserved for the Commonwealth of Massachusetts, Board of Library Commissioners. As program officer for Library Services and Technology Act (LSTA) federal funds administered through the MBLC, she develops, evaluates and provides technical assistance to public, academic, school and special libraries. Over the past 24 years she has offered numerous workshops on proposal writing and grant administration. She has incorporated a segment of this into the class on Literacy and Services to Unserved Populations that she has taught for the GSLIS at Simmons College since 1987.

**Security**
Gregor Trinkaus-Randall
Massachusetts Board of Library Commissioners

**Blurb:** The Security Discussion Group will focus on steps that an institution can take to minimize the risks of theft and mutilation to their collections. Such issues would include physical security, staff education, policies and procedures, and the layout of the reading room. Participants should bring questions for discussion based on their own experiences and their own institutions.

**Bio:** Gregor Trinkaus-Randall received his BA and MA in History and Library Science/ Archives Administration from the University of Wisconsin-Madison and is a graduate of Yale University's NEH-funded Preservation/Conservation Internship. He has also attended the training institutes in "All-Hazards: Preparedness and Response," “All...”
Hazards: Recovery and Mitigation,” and “Hurricanes: Preparedness and Response” at FEMA's Emergency Management Institute in Emmittsburg, MD, and “Digital Preservation Management: Short-Term Strategies for Long-Term Problems” at Cornell University. He is a member of the Academy of Certified Archivists, the Society of American Archivists, the Midwest Archives Conference, and the New England Archivists, and he was elected a Fellow of the Society of American Archivists in 2006.

He is currently the Preservation Specialist at the Massachusetts Board of Library Commissioners where he is responsible for implementing the statewide preservation program, the MBLC’s Emergency Assistance Program, and its Environmental Monitoring Program, and for maintaining the Massachusetts Special Collections Directory on the MBLC’s Web site. He is a member of the NEDCC's Advisory Committee, the Boston Cultural Emergency Disaster Team, the Massachusetts Emergency Management Team, the Massachusetts Recovery Alliance, and an ex-officio member of the Digital Commonwealth’s Executive Board. He has spoken widely on preservation, disaster preparedness, archival, and security topics, including the USA PATRIOT Act. He has run numerous disaster preparedness, repair, security, and other preservation as well as archival workshops for librarians and archivists. With funding through IMLS National Leadership Grants, he and the staff of the Northeast Document Conservation Center developed dPlan: an Online Disaster Planning Tool, and they are currently working on a process to develop a statewide disaster preparedness plan for cultural resources (COSTEP). In 2004-2005 he represented the Society of American Archivists on the Heritage Preservation conference calls that coordinated cultural resource response to Hurricanes Katrina, Rita, and Wilma and was also their representative to the Council of State Archivists meeting to develop a framework for creating a statewide disaster plan for records. He is the author of Protecting Your Collections: A Manual of Archival Security, published by the Society of American Archivists (1995), "Library and Archival Security: Policies and Procedures to Protect Holdings from Theft and Damage," in Management of Library and Archival Security: From the Outside Looking In (New York: The Haworth Press, 1998), and “The USA PATRIOT Act: Archival Implications,” in the Journal of Archival Organization , v. 3, no. 4 (2005). He is also the compiler of the Massachusetts Board of Library Commissioners' Massachusetts Special Collections Directory (2000).

**Preservation outreach to non-archivists**

Mary Caldera

Yale University

**Blurb:** The aim of the Preservation Outreach to Non-Archivists discussion group session is to foster a deeper understanding of preservation outreach and education to non-archivists. Participants are encouraged to exchange useful information, share successes and challenges, and elicit ideas that may lead to further discussion.

**Bio:** Mary Caldera is an archivist in Manuscripts and Archives, Yale University Library. She has been in Manuscripts and Archives for the past eight years. Her duties include arrangement and description, reference, instruction and collection development.
She is the former chair and active member of the New England Archivists Outreach Committee. As a member of the Outreach Committee, she conducts archival outreach programs to the general public. She has also participated in a Yale program that introduced high school students to the profession.

**Ephemera – what is it and what do we do with it?**  
Nancy Noble  
Maine Historical Society

**Blurb:** Ephemera has been defined as “Documents created specifically for a transitory purpose. Advertisements, calling cards, notices, and tickets are examples of ephemera.” Most archives have varying amounts of ephemera in their collections. How does one handle it? In this informal session we will discuss various ideas on how to preserve, access, and manage your ephemera collections.

**Bio:** Nancy Noble, Archivist/Cataloger at the Maine Historical Society. Nancy, a graduate of Simmons College (MSLIS) in 1988, has since then been a Cataloger at the American Antiquarian Society, Special Collections Librarian at the Portsmouth Public Library, Special Collections Librarian at the University of New England, and since 1997 the Archivist/Cataloger at the Maine Historical Society.

**Emergency Management from the MEMA Perspective**  
David Glazebrook  
Massachusetts Emergency Management Agency

**Blurb:** What is the Massachusetts Emergency Management Agency? To find the answers to this and more, come join David to find out about this local resource, gain insight into emergency management, how MEMA works with first responders and the role MEMA plays with Archivists.

**Bio:** David Glazebrook is the Operations Manager for the Massachusetts Emergency Management Agency. In this role Dave coordinates the States Response to large Disasters and Events. Dave has been in this position 18 months and comes to MEMA from 13 years of Active Duty Service in the Army. He holds an MBA from the University of Phoenix and a BS in Criminology and Sociology from Colorado State University.

**Theme II - Audio Preservation Digitization: Best Practice Basics**  
Andy Kolovos  
Vermont Folklife Center

**Blurb:** This presentation will provide a plain-language introduction to current best practices for audio preservation digitization in the archival context. My goal is to assist smaller institutions who are confronting the challenges of audio digitization and digital file management and storage.
**Bio:** Andy Kolovos is the VFC's Archivist and a staff Folklorist. He earned a BA in Literature from Bennington College, and holds an MA in Folklore and an MLS, both from Indiana University. He is currently struggling toward his PhD in Folklore from Indiana. He has worked as an Instructor for the Department of Folklore and Ethnomusicology at Indiana University, a researcher and archivist for Traditional Arts Indiana, a fieldworker for the Polis Center at IUPUI, project assistant for the Folklore volume of the MLA International Bibliography, and the librarian and archivist of the American Society for Psychical Research. His research interests include audio field recording, audio preservation and the history and development of folklore and folklife archives. He maintains the Vermont Folklife Center's [Audio Field Recording Equipment Guide](#).

**Audio Reformatting**

Christie Peterson  
Muskie Archives and Special Collections  
Bates College

**Blurb:** From 2006-2007, Christie Peterson planned and executed a project to digitize for preservation and access approximately 800 open-reel audio recordings. In this session, she will share the knowledge she gained during that process to help participants plan their own audio reformatting projects. Participants will be encouraged to consider and discuss questions such as when and why to outsource reformatting work, what resources are needed to do a reformatting project in-house, how to manage a reformatting project whether it is in- or out-sourced, and what standards to follow for the long-term preservation of audio materials.

**Bio:** Christie S. Peterson earned an M.I.S. in Archives and Records Management from the University of Michigan in 2006. From 2006-2007, she was the Project Archivist for an NHPRC-funded grant project to process accruals to the Edmund S. Muskie papers at Bates College. She is currently Processing Archivist at Bates College, where she works on improving organization, description, access and use of the Muskie papers.

**Film preservation**

David Weiss  
Northeast Historic Film

**Blurb:** The discussion topic is film preservation. I will briefly trace film’s evolution from its invention in the 1890s to the present and provide an overview of the causes of deterioration and damage. Using examples brought forth by the group we will identify constraints and evaluate options for implementing film preservation strategies including: film-to-film copying, transfer to video, digitization and cool and cold storage. Depending on the interests of the group we will examine donor issues, current cataloging standards, access options, copyright and funding.
Bio: David S. Weiss is the co-founder and executive director of Northeast Historic Film, a non-profit moving image archives located in Bucksport, Maine. NHF holds collections including more than 10 million feet of film and 4,000 hours of videotape. The facility includes a newly constructed (2003) moving image vault building, technical services section, study center and theater. Since 1989 Weiss has served as a member of the Maine Historical Records Advisory Board and is a founding member of the Association of Moving Image Archivists.

Storage solutions for prints and negatives
Martha Mahard
Simmons College

Bio: Martha R. Mahard is currently on the faculty of Simmons College Graduate School of Library and Information Science where she teaches courses in management of photographic archives, moving image collections, art documentation, and preservation. She holds a Doctor of Arts degree in Library Administration from Simmons.


At Harvard she served for four years as Chair of the VIA steering committee and chaired the working group that initially recommended the development of a union catalog for visual materials at Harvard. She has lectured and published on a variety of topics including education for visual resources librarianship, and the collaborative experiences involved in the successful implementation of VIA. Martha has been active in the Visual Materials Section of SAA and is editor of the VM Section Newsletter Views.

Video Preservation: Reel to Real Time or A Brave New World
Leah Weisse
WGBH Media Archives & Preservation Center

Bio: Film, 1 and 2 inch open reel videotape, Betamax, VHS, 3/4” Umatic, D3, DVC Pro, DVD, HDCam, P2 cards, XDCam Analog, Digital, Standard Definition, High Definition, Letterbox, Anamorphic, Frame Rate, Aspect Ratio, Scan Lines. Confused? This session will be a discussion that will encourage people to share their knowledge and experience. Trials, triumphs and ongoing tribulations will be aired. Hopefully by the end of the session people will have come to a better understanding of why we preserve video,
how to do it, what special terms you may be required to learn and how we can take advantage of our IT Departments to let the world see what we have. And yes, definitions to the above terms will be provided.

Bio: Leah Weisse has been an Archivist at the WGBH Media Library and Archives since 1997. Her primary responsibility is to advise administrative departments on what should be archived, to maintain WGBH’s records retention schedule and assist with accessioning new material coming into the archives. Leah has been on committees that advised the development of the current Digital Asset Management system at WGBH and has been working on the NDIIPP project since 2004.

Her work with moving images has resulted in several joint articles, including:

- Recommended Appraisal Guidelines For Selecting Born-Digital Master Programs For Preservation And Deposit With The Library Of Congress. A Report Prepared By Mary Ide And Leah Weisse Of The WGBH Archives For The Preserving Digital Public Television- NDIIPP Project
- Recommended Metadata Guidelines For Describing Born-Digital Master Programs For Preservation And Deposit With The Library Of Congress. A Report Prepared By Leah Weisse And Mary Ide Of The WGBH Archives With Kara Van Malssen, Research Assistant For The Preserving Digital Public Television- NDIIPP Project

Prior to WGBH Leah worked as the Project Archivist for the Thomas P. O’Neill Papers at Boston College and as the Corporate Archivist for the Kohler Company in Kohler, Wisconsin.

Copyright and archives
Melanie Dulong de Rosnay
Berkman Center for Internet & Society at Harvard Law School

Blurb: This group proposes to identify and discuss legal issues faced by archivists and librarians when collecting, preserving and providing access to records and creative works from institutions and individuals. Specific questions which could be approached are copyright law and the public domain, publicity and privacy law, as well as possible best practices at the time of the donation.

Bio: Melanie Dulong de Rosnay is a fellow at the Berkman Center for Internet & Society at Harvard Law School, where she leads research in copyright law and information science. She is designing a distance learning course on copyright for
librarians in partnership with eIFL. She is also working on open access science and open data policy with Science Commons, and coordinating publications for Communia, the European thematic network on the digital public domain.

Prior to joining the Berkman Center, she participated to research projects on legal metadata and ontologies, rights expression languages, e-science and open access, Internet governance, and technical standardization (MPEG-21). She is Creative Commons France legal lead at CERSA (Administrative Science Studies Research Center) since 2003 and co-edited the collective book International Commons at the Digital Age gathering articles from Creative Commons International leads.

She holds a doctorate in law from University Paris 2, with a dissertation on Legal and technological regulation of networked information and creative works. She also holds degrees in political science and law from Universities of Lyon (France), Leipzig (Germany) and Tilburg (the Netherlands) and has taught copyright law at University of Technology of Compiègne, France. She worked at IRCAM, the Institute for Music/Acoustic Research and Coordination at Centre Pompidou in Paris, in a multimedia start-up, in a cultural community center and co-founded an indie music label.

Theme III - Why Does It Cost So Much? Decisions and Choices in Managing Preservation

Amy Friedlander
Council on Library and Information Resources (CLIR)

Blurb: This paper discusses some of the recent discussions and issues related to managing preservation of resources. While the immediate focus is long term sustainability of digital materials, many of the decisions transcend the medium and concern institutional mission, priorities and decisions about resources and collections.

Bio: Amy Friedlander is Director of Programs at the Council on Library and Information Resources where she is primarily engaged in projects involving cyberinfrastructure, preservation, and digital scholarship, encouraging partnerships and cross-fertilization of ideas across disciplines, agencies, and institutional boundaries. She is the founding editor of D-Lib Magazine and subsequently SAIC’s now defunct iMP: The magazine on information impacts and also participated in the organizational phases of the Library of Congress’ National Digital Information Infrastructure and Preservation Program. Since joining CLIR in 2007, Ms. Friedlander has been appointed to the National Science Foundation’s Blue Ribbon Task Force on Economically Sustainable Digital Preservation and Access, guest-edited a special issue of the Journal of Electronic Publishing on communication and cyberinfrastructure, and organized workshops on digital scholarship, the most recent of which was co-sponsored with the National Endowment for the Humanities. She is the author of five short monographs on the history of large scale technology based infrastructures in the U.S. and holds the A.B. from Vassar College, the M.A., and Ph.D. in U.S. history from Emory University, and the M.S.L.I.S. from The Catholic University of America.
**Metadata and Digital Preservation**
  Rob Wolfe
  MIT Libraries

**Blurb:** The PREMIS working group has recommended a dictionary of preservation metadata elements to support the following preservation activities: provenance, authenticity, preservation, presentation, and rights management. These activities have been well discussed, but not yet widely implemented. Likewise, we are in the early stages of attempting to capture and store preservation metadata. The practical requirements of attempting to capture enough information to make a digital information resource understandable and useful 50 or 100 years from now are largely unknown. The PREMIS dictionary is very large, it certainly seems that it will be impractical for every preservation repository to implement every single element. Several questions arise as one starts to implement a preservation metadata strategy for a long-term digital preservation repository. What preservation metadata is absolutely necessary? What metadata is it practical to attempt to capture? How will technology decisions made now and in the future affect decisions about what preservation metadata to capture and preserve? How can we predict what information will be required to make digital information resources useful 50 or 100 years from now? How does the need to preserve not just the digital object, but also its preservation metadata complicate a preservation metadata strategy? This discussion will attempt to address these questions through an analysis of the existing preservation metadata implementations at various repositories.

**Bio:** Robert Wolfe is a professional librarian and information architect who has worked in the field of educational technology since 1999. He received his MLIS from the Simmons Graduate School of Library and Information Science in 2001. He is currently the Head of the Metadata Services Unit at the MIT Libraries. Metadata Services is a cost recovery consultancy that offers information organization services to the education community. These services are: information architecture including data modeling, taxonomy development, and user experience design; metadata systems design including metadata storage, serialization, and production workflow solutions; and project management including metadata production training, production management, and quality assessment.

**Collaborative models for digital preservation**
  Eliot Wilczek
  Tufts University

**Blurb:** The growing body of standards, guidelines, and best practices for digital preservation, such as the Trustworthy Repositories Audit & Certification: Criteria and Checklist (TRAC), make it clear that preserving digital objects is a difficult and resource intensive endeavor. While nearly all institutions are responsible for preserving at least some digital objects, most do not have the capacity on their own to meaningful preserve these objects. Institutions are now looking to collaborate with other institutions, consortium, and vendors to harness the resources required for their preservation
challenges. This session will discuss the benefits and risks of different collaborative models and the responsibilities that parties bring to collaborations.

**Bio:** Eliot Wilczek is the University Records Manager in the Digital Collections and Archives at Tufts University. Eliot is presently serving as the project director of a National Historical Publications and Records Commission (NHPRC) electronic records program expansion grant and was a co-principal investigator on a NHPRC electronic records research project that Tufts completed with Yale University in 2006. Eliot has taught archives and records management courses as an adjunct instructor at the Graduate School of Library and Information Science at Simmons College and is currently enrolled in the School's PhD program. Eliot has a MS in Library and Information Science and a MA in History from Simmons College.

**Planning for preservation when creating digital projects**
Nancy Heywood
Massachusetts Historical Society

**Blurb:** Archives, special collections, and libraries actively create digital collections, but how many institutions address digital preservation issues when planning digitization projects? Do all digital projects require digital preservation plans? How do institutions adjust or fine-tune digital preservation strategies after projects are underway? Nancy Heywood will lead a discussion on some issues to review when planning and carrying out digital projects that could facilitate the implementation of digital preservation policies, methods, and actions.

**Bio:** Nancy Heywood has been the Digital Projects Coordinator for the Massachusetts Historical Society (MHS) since 2000. She coordinates the production, development, and delivery of websites that present highlights from the MHS’s manuscript collections: including the Adams Family Papers: An Electronic Archive (www.masshist.org/digitaladams), The Diaries of John Quincy Adams: A Digital Collection (www.masshist.org/jqadiaries/), and African Americans and the End of Slavery in Massachusetts (www.masshist.org/endofslavery). Prior to her current position, she worked as a Manuscript Processor at the MHS. Previously, she was a Project Archivist at the MIT Institute Archives and Special Collections.

**JPEG2000: what is it and what is it good for? Uses for the digitization of photographic and audio-visual materials**
Tom Blake
Boston Public Library

**Blurb:** .JP2 : WTH?

Participants will be encouraged to share their experiences using (or not) the JPEG2000 file format in their digitization workflows and storage configurations. Does the format
represent a significant and attractive leap forward in terms of preservation requirements, or are its suite of support technologies too complex and esoteric to make it a viable option for your institution? Are you just a plug-in away from slashing half of your storage budget or will that money just be diverted to proprietary servers and services? Do you need to compress your files lossy or lossless --- mathematical or visual? Should you embed metadata within a file, or store it in an external, relational database – or both? What is a wavelet? Come with similar questions and/or answers...

**Bio:** Tom Blake has been working at the Boston Public Library as their Digital Imaging Production Manager since October of 2005. He is currently responsible the planning, implementation, and delivery of digital projects within the BPL and amongst consortia. He also oversees the creation of beautiful, versatile, and sustainable digital images for inclusion in the BPL’s growing digital repository. Tom came to the BPL from the Massachusetts Historical Society, where he was involved with several digital projects including the online version of John Quincy Adams’ diaries. Mr. Blake also served as a photographer and imaging specialist for nine years at Boston Photo Imaging and as a processing archivist at the MIT Special Collections and Archives. He holds a B.F.A. in Professional Photographic Illustration from the Rochester Institute of Technology and a M.S. in Library and Information Science with a concentration in Archives Management from Simmons College.

**Do's and Don't's of Daily Digital Doings**

Kathy Bolduc Amoroso  
Director of Digital Projects  
Maine Historical Society

**Blurb:** It seems that today so many libraries, archives, and museums are working on digitizing their collections, but what is working and what isn’t? Come to this session, mediated by Kathy Amoroso, Director of Digital Projects at the Maine Historical Society, to hear how MHS digitizes and manages their collections in Maine Memory Network, Past Perfect, and Minerva. The audience will then be invited to discuss their projects, including equipment, processes, file management, backup procedures and more. Come ready to share, take notes, and make some invaluable contacts. We're all in this together!

**Bio:** Kathy Amoroso is the Director of Digital Projects at the Maine Historical Society in Portland, Maine. She started at MHS as outreach coordinator for the Maine Memory Network project in 2001 and as digital needs grew, became the Dir. of Digital projects in 2006. She has a BS in Communications and a BA in Psychology from the University of Miami in Florida. Before joining the Maine Historical Society, she worked for nine years as a video and website project manager, later focusing on website usability. In her spare time, she's a family historian.

**Closing Plenary - Is it all Web 2.0? Cultural heritage in a digital world.**

Ross Harvey  
Simmons College
**Blurb:** Cultural heritage is increasingly digital heritage. To what extent are the lessons learned from archival and preservation practice applied to traditional (non-digital) cultural heritage transferable to digital cultural heritage? This talk notes some of the similarities and differences, and attempts to indicate where the major challenges ahead lie in digital preservation.

**Bio:** Ross Harvey is a visiting professor at the Graduate School of Library and Information Science, Simmons College. He has also served as Professor of Library and Information management at Charles Sturt University in Australia, and has recently been a visiting professor at the University of Glasgow, Scotland; Sukhothai Thammathirat Open University in Bangkok, Thailand; the University of California at Los Angeles; and the University of British Columbia, Canada. Previous academic posts have been at Curtin University of Technology in Perth, Western Australia; Nanyang Technological University, Singapore; and Monash University in Melbourne, Australia.

Ross’ research interests include the preservation of library and archival materials. With GSLIS Dean Michele Cloonan, he edited the Spring 2007 issue of Library Trends, which focused on recent trends in cultural heritage preservation. He has written several books on preservation, the most recent being *Preserving Digital Materials* (K.G. Saur, 2005). He is currently finalizing an online tutorial on digital curation for the Digital Curation Centre in the U.K.