

Fall Meeting 1999: *Meeting Program*

November 4-6, 1999

Dimon Library, University of New Hampshire (Durham)

Registration and Coffee, 8:00-9:00a.m.

Dimond Library, 5th Floor Balcony

Vendor Exhibits, 8:00 a.m.- 2:00 p.m.

Dimond Library, 5th Floor Reading Room

Opening Remarks

Jean Berry, President of the New England Archivists, 5th Floor Reading Room

Keynote Address: 9-9:45 a.m.

Dr. W. Jeffrey Bolster is an associate professor at the University of New Hampshire, award-winning author of *Black Jacks: Afro-American Seamen in the Age of Sail* and co-author of the recent publication *Soldiers, Sailors, Slaves and Ships: The Civil War Photographs of Henry P. Moore*. Dr. Bolster will talk about his use of archival materials for his research on Afro-American seamen.

Concurrent Sessions: 10-11:30 a.m.

1. ACA: Academy of Certified Archivists: A 10 Year Retrospective of its Successes and Failures in New England and Beyond

Moderator: Phyllis Steele, New England Financial

Speakers:

- Susan Box, American International Group
- Gregory Sanford, Vermont State Archives
- Bruce Stark, Connecticut State Library
- Cynthia Swank, Inlook Group

Certification is one of the few topics in our profession that generates a multitude of debate. In recognition of the Academy of Certified Archivists' 10th anniversary, this panel will explore the

foundations and future of ACA. Participants will reflect on their individual experiences with and opinions of the ACA. Audience participation is especially welcome!

2. Documenting the Irish: Far and Away: A Journey of a People

Chair: Lynn Aber, Librarian, Portsmouth Atheneum

Speaker: Janis P. Duffy, Reference Archivist, Massachusetts State Archives

In the early part of the 19th century, Ireland was hit with a devastating famine. This caused a large Irish population to immigrate to the United States and Canada. The Irish have left an indelible mark on the American way of life influencing music, politics, religion and the arts. Janis P. Duffy who has lectured on the subject for numerous professional groups will talk about the documentation of the Irish and the archival records used by those searching for their Irish ancestry. She includes in this presentation an overview of an ongoing project to enter the ships manifests (1848-1891) into a database.

Concurrent Sessions: 11:45 a.m.-12:45 p.m.

3. The Certified Archivist: The Philosophy Behind and Preparing for the ACA Exam

Chair: Connell Gallagher, University of Vermont

Speakers:

- Lois Hamill, Bedford Historical Society
- Rosalye Settles, Archivist, Architect of the Capitol

One-third of the position vacancies recently announced on the archives listserv list "CA preferred" as a job qualification. To many the ACA is a mystery. Rosalye Settles, Regent for the Examination Development for the ACA and Connell Gallagher, member of the Examination Development Committee, will discuss how the exam developed, how the recommended bibliography is composed, how questions are written and evaluated, and how the exam is graded. Lois Hamill, who sat for the exam in September, 1999, will share her reasons for taking the exam now (not five years ago) and what is useful for preparing for the exam.

4. Politics in a Box: Political Archives in New England

Chair: Nancy Noble, Archivist/Cataloger, Maine Historical Society

Speakers:

- Cally Gurley, Curator of the Maine Women Writers Collection at the Westbrook College Campus of the University of New England in Portland, ME

- Frank Mevers, New Hampshire State Archivist and a founder of The Library and Archives of New Hampshire's Political Tradition, New Hampshire State Library, Concord, NH

This session will present two fairly new political archives in New England: one being a network of archives associated with state and national politicians in Maine, and the other an archives in New Hampshire dedicated to the state's status as "First-In-The-Nation" in politics. Cally Gurley, former processing archivist for the George J. Mitchell Papers at Bowdoin College, will discuss the collections that make up the Maine Center for Political History. This includes the George J. Mitchell Papers at Bowdoin College, the Edmund S. Muskie Archives at Bates College, and William S. Cohen Papers at the University of Maine. Frank Mevers will discuss the Library & Archives of New Hampshire's Political Tradition which is dedicated to protecting and preserving New Hampshire's tradition of holding the first-in-the-nation presidential primary.

5. A Poem, A Manuscript and A Scanner (And Thou): Creating a Website for a Literary Collection

Chair: Roberta Ransley, Librarian/Archivist, Thayer Cumings Library and Archives, Strawberry Banke Museum

Speakers:

- Greg Colati, Tufts University Archives
- Anne Sauer, Project Archivist, Tufts University

Greg Colati and Anne Sauer of Tufts University are creating an educational website based on primary source material. One of the specific collections is the John Holmes Collection consisting of manuscript poems and writings. Holmes was an educator and poet at Tufts University from 1930-1960. The session will focus on technical aspects of workflow, software, and file format devises concerning digital sound recordings and full-text indexing.

Lunch, 1:00 - 2:00 p.m., Huddleston Hall

Concurrent Sessions : 2:00-3:00 p.m.

6. The Certified Records Manager: What's Involved in Preparing for and Taking the CRM Exam

Speaker: David Horn, Boston Edison Company

If the ACA mystifies, then certainly the CRM terrifies! After attending this session the exam may still appear daunting but you'll be ready for the challenge! David Horn was recommended by the Association of Records Managers and Administrators as "the best person" from whom to learn about the CRM exam. David received ARMA'S Member of the Year Award in 1993 and its Lifetime Achievement Award in 1998.

7. Documenting Minorities: A Diverse World

Moderator: Paige Roberts, Director, Immigrant City Archives, Lowell, MA

Speakers:

- Joan Krizack, Archivist, Northeastern University
- Felix Matos-Rodriguez, Assistant Professor of History, Northeastern University

A roundtable discussion is the format of this session involving the documentation of four major minority groups in the Boston area. Joan Krizack will discuss Northeastern University's NHPRC grant called Documenting Minorities which is designed to encourage individuals and organizations to donate their records to Northeastern. Felix Matos-Rodriguez will talk about his role as a Latino scholar in the project, particularly relating to the Hispanic community.

8. EAD: Applying Encoded Archival Descriptions to Printed Inventories

Speaker: Elizabeth H. Dow, Special Collections, Bailey/Howe Library, University of Vermont.

In the archival world the big news for the past few years has been EAD. This has made it possible for repositories to put their inventories and registers on the World Wide Web. Elizabeth Dow has been converting printed inventories to EAD and publishing them since 1996. Her presentation will be based on observations made while converting paper inventories to EAD and will include suggestions based on concrete examples. She will also focus on the small repositories and how they too can eventually put their inventories on the Web.

Concurrent Sessions: 3:15-4:45 p.m.

9. "It's not just for genealogists any more. . ." The Unique Uses of Archives

Chair: Sheila FitzPatrick, Waltham Historical Society

Speakers:

- Robert Johnson-Lally, Archives, Archdiocese of Boston
- Kathleen Shea, Education Coordinator, Maine Historical Society

The sacramental records and other documents at the archdiocese of Boston have not only been used by genealogists exclusively but by a variety of other professionals such as journalists, engineers, sociologists and novelists. Robert Johnson-Lally will discuss the extensive use of this material by these other researchers. Kathleen Shea, a Masters candidate at the University of Southern Maine, is currently working on her thesis about the history of tourism on Route One in Maine. She will take the user's point of view and discuss the records she used for her unique topic.

10. Archival Continuing Education: New Directions and Future Opportunities

Chair: Christopher Beam, Bates College

Speakers:

- Maureen Melton, Museum of Fine Arts
- Theresa Rini Percy, Monson Free Library and Reading Room Association
- Angela Reddin, Massachusetts State Archives

This session focuses on opportunities for continuing education in non-university settings. Maureen Melton will educate us about NFACE: The National Forum on Archival Continuing Education that will meet next April, and about NEA's workshop program objectives. We'll learn more about the Museum Archives Institute from Theresa Percy while Angela Reddin will inform us about several New England state initiatives and the record audiences for whom these programs are directed.

11. Photographs, Rights and Reproduction: A Primer

Chair: Douglas Stark, Librarian and Archivist, Basketball Hall of Fame

Speaker: Lars Smith; Smith, Quinn & Associates, PPLC

The archival community has witnessed an increasing demand for the commercial use of photographs from its collections. Decreases in staff, resources and budgets have led archivists to reexamine their photograph collections, access, policies, fees and licensing agreements. This session will address topics such as copyright, fair use, public domain and how to draft a licensing agreement.

Reception, 4:45-6:00 p.m. "A Taste of New Hampshire."